



ARYABHATTA KNOWLEDGE UNIVERSITY

Gyan Parisar, Mithapur, Patna -800 001.

Format for Academic Programmes under TEOIP III

(Conference/Seminar/Workshop/Symposium/Placement/Meetings/Publication/Ph.D/Expert Lectures, GATE, Industrial Visit etc.)

1.	Name of Institution	
2.	Address of the Institute with details	Dist: Pin: Ph/Mobile: Email Id: Website:
3.	Name and address of PI/Coordinator/Ph.D Scholar/Applicant with details	Dist: Pin: Mobile: Email Id:
4.	Name and address of Co PI/Co-Coordinator	Dist: Pin: Mobile: Email Id:
5.	Venue of event with address	Dist: Pin: Ph/Mobile: Email: Website:
6.	Scheduled dates (from and to)	
7.	Expected Cost of event (Details to be given in Appendix I)	
Signature of the PI/Coordinator/Applicant etc with date		Recommendations by the Principal / Head of the Institute (Signature with Seal & Date)

Form A

(For W/S, Seminar, conf, meeting, expert lecture, Placement etc)

Use extra sheet if desired so.

1.	Title of the Programme		
2.	Objectives of Programme		
3.	Outcomes expected from the Programme		
4.	Programme Type (Tick any one)	(a) Seminar (b) Conference (c) Workshop (d) Symposium (d) Any other	
5.	Expected Total Number of Participants	a) TEQIP Institutions	
		b) Non-TEQIP Institutions	
		c) International Participants if any	
		d) Research Scholars/Students	
6.	List Guest Faculty/Experts/Technical Speakers with Name, Designation, Organization and Contact details		
7.	Any other		
8.	Recommendations by the Principal (Signature with Seal & Date)		
FOR OFFICE USE			
9.	Recommendation by Nodal Officer (Academics)- AKU	(Signature & Date)	
10.	Recommendation by Nodal Officer (Finance) - AKU	(Signature & Date)	
11.	Recommendations by TEQIP Coordinator - AKU	(Signature & Date)	

Expected Operating Cost**Name of the Institution:**

Sl No.	Particulars	Unit	Quantity	Rate	Amount (in Rs.)
1.	Venue and Logistic Arrangements				
2.	Hospitality to Guests and Participants (Refreshment/Meals)				
3.	Guest Faculty/ Experts/ Technical Speakers as per TEQIP III	TA			
		DA			
		Lodging			
		Honorarium			
4.	Replication of Printed Training Materials, Stationeries etc.				
5.	Printing, Certificates, Banner, Proceeding Publication etc.				
6.	Any other				
7.	Miscellaneous				
8.	Overhead Cost (10%)				
Total					

(Total in words -----)

TEQIP-Coordinator of the Institute
(Signature with Seal and Date)

Director/ Principal
(Signature with Seal and Date)

Form B

(For Ph.D, Publication, Conf participation etc.)

Use extra sheet if desired so.

1.	Title of the Ph.D/Publication/Conf Participation	
2.	Outcomes expected	
3.	Approval for Ph.D from competent authority	
4.	Any other	
5.		
6.	Recommendations by the Principal (Signature with Seal & Date)	
7. FOR OFFICE USE		
8.	Recommendation by Nodal Officer (Academics)- AKU	(Signature & Date)
9.	Recommendation by Nodal Officer (Finance) - AKU	(Signature & Date)
10.	Recommendations by TEQIP Coordinator - AKU	(Signature & Date)

Expected Operating Cost**Name of the Institution:****Name of the Participants:**

Sl No.	Particulars	Unit	Quantity	Rate	Amount (in Rs.)
1.	Venue and Logistic Arrangements				
2.	Ph.D Fee/ Registration Changes etc				
3.	Participation Expenses (if any)	TA			
		DA			
		Lodging			
		Honorarium			
4.	Any other				
5.	Miscellaneous				
6.	Overhead Cost (10%)				
Total					

(Total in words -----)

TEQIP-Coordinator of the Institute
(Signature with Seal and Date)

Director/ Principal
(Signature with Seal and Date)